

Reauthorization of Families Protocol for the Statewide Adoption and Permanency Network

Families who are requesting a reauthorization of services may be considered for the reauthorization for case advocacy services if they meet the following criteria.

- **Change in family/household composition** – Any change in the family composition has the potential to upset the balance that may have been achieved previously. If a family has experienced a change due to the following circumstances, a reauthorization of services should be considered:
 - Change in family composition due to adopting another child
 - Catastrophic illness of immediate family member
 - Death of immediate family member
- **Previous assessment outcome was “no services requested or recommended”** resulting in the family receiving an assessment **only**. This pertains to a family who calls Helpline at some point after the initial assessment that recommended “no services” was completed. This family now has new issues that are negatively impacting relationships within the family.
- **Family has moved to a different service area in the state and previous linkages can no longer provide support.** This may occur when a family relocates to a region of the state where the service providers are significantly different.
- **Significant adjustment issues when a child returns from an out-of-home placement.** This would assist those children who have been out of the home, placed in a facility through child welfare, the juvenile justice system or the mental health/mental retardation system for safety reasons and are now ready to return home.
- **Something triggered issues from the child’s past causing significant behavioral or emotional problems.** This would assist children who would benefit from child preparation services or families who need additional resources identified.

All families who request Post-Permanency services after not receiving them for a year must call the SWAN Helpline to begin the reauthorization process.

Available funding for services is always a condition of determining reauthorization through SWAN.